



Town of Plaistow ♦ Board of Selectmen
145 Main Street ♦ Plaistow ♦ NH ♦ 03865

PLAISTOW BOARD OF SELECTMEN MINUTES:

DATE: Monday, March 5, 2012

MEETING CALLED TO ORDER: 6:35 pm

SELECTMEN:

Chairman, Daniel Poliquin
Selectman, Charles Blinn
Selectman, John Sherman

Vice Chairman, Michelle Curran - excused
Selectman, Robert Gray
Town Manager, Sean Fitzgerald

AGENDA:

MINUTES:

Motion by J. Sherman to approve the Minutes of February 27, 2012 as written.

2nd by R. Gray.

Vote: 3-0-1.

Motion carries.

PUBLIC COMMENT:

No one from the public wishing to speak.

TOWN REPORT DEDICATION ANNOUNCEMENT

D. Poliquin thanked the Major family for being present.

J. Sherman thanked Norman Major for all his hard work he has done for the Town of Plaistow. He discussed the Citation being presented to Norm and read the Citation.

R. Gray discussed another Citation presentation this evening: Jeff and Sandra Major's 25th Wedding Anniversary. He read the Citation and thanked them for being present.

J. Sherman discussed Citation for Kevin Major's upcoming 50th birthday. He read the citation and the Board presented Kevin with a 50th Birthday Citation.

D. Poliquin discussed final presentation of the evening for Brenda Major - Dedication of the Annual Town Report. He read the Dedication printed in the 2011 Annual Town Report.

Brian Major thanked the Board of Selectmen and Town Manager on behalf of the Major Family for their celebration, recognition and dedication of the 2011 Annual Town Report to their mother.

PUBLIC HEARING: NHDOT PROPOSED CONNECTOR ROAD - ALEX VOGT, NHDOT

D. Poliquin opened the Public Hearing at 6:55 pm.

D. Poliquin introduced Alex Vogt, NH DOT Project Manager and Wendy Johnson of the NH DOT Engineer Design Project Department.

A. Vogt showed PowerPoint presentation and discussed NH 125 Corridor Construction schedule/project breakouts and Contract 10044G.

J. Sherman inquired when the project was scheduled to be completed.

A. Vogt noted it would take about a year and a half to complete.

A. Vogt discussed Service Road Extension; Service Road Profile; Birds Eye View; and Contact Information.

J. Sherman inquired as to what the steepest grade of the road would be.

A. Vogt noted 5% was the steepest grade of the road.

J. Sherman inquired about the purpose of the service road.

A. Vogt discussed additional access to a single road intersection access to Route 125 and controlling access to a safer location.

J. Sherman inquired if the access road would be able to handle truck access.

A. Vogt noted the access road would be able to handle truck turns. The connector and service road would be a Town road and the Town could make the roads a No Thru Trucking if they wanted to.

L. Komornick noted they originally thought they were going to provide connections.

A. Vogt discussed property owners consolidating driveways.

L. Komornick inquired if it was too late if a property owner wanted to provide that information.

A. Vogt noted they could work with the property owner, however he wanted them to know that they are not compensating them but would provide them access.

R. Gray discussed residents not wanting curb cuts in front of their property.

L. Komornick discussed benefit of service road to provide movement for vehicles going south.

R. Gray was concerned with residents who did not want access to the back of their property.

J. McArdle discussed not having a service road; barrier on Route 125; emergency vehicle access to northbound side of Route 125 have to go to the light and cut back over; access road provides shorter access to properties; and significant safety advantage of having access road to Old Road.

R. Gray inquired if the same circumstance apply to other parts of Plaistow.

J. McArdle noted slightly but not significantly. He discussed using Jessie George Road and having to alter their routes to get to the school; going to a signalized road; no significant impediment if they have to go further down and then head back.

J. Sherman discussed having access to Old Road and understanding response time improvement but wondered if that would increase the traffic on Old Road to shoppers or person who want to gain access to the area.

J. McArdle noted anytime the Town has a modified road it will impact traffic.

R. Gray would like to address the truck traffic on Old Road.

D. Poliquin noted the Town needed to look at most of the cut through roads.

J. Sherman inquired what the wetlands impacts were.

S. Fitzgerald discussed wetlands, drainage and regulatory compliance .

J. Sherman inquired what business was behind the south end of the service road.

L. Komornick discussed JTS Auto Exchange.

J. Sherman inquired how many businesses would have access to the service road.

A. Vogt discussed redevelopment and having the reconnection of the road for more options to help people to get out.

J. Sherman noted he was not sure if he wanted more options because it may increase traffic. He inquired about the purple lines on the PowerPoint presentation.

A. Vogt noted the purple lines were conceptual for future connections if further development was done.

J. Sherman inquired about the yellow highlighted chunk in the middle of the PowerPoint presentation.

A. Vogt noted the area was for drainage outfalls.

S. Fitzgerald inquired if they had ever installed sidewalks on service roads.

A. Vogt noted yes, if a municipality wanted them they would. They were fairly far along with the design however sidewalks could still be done but would need to know fairly soon.

J. Sherman inquired if either the Police Chief or Fire Chief knew the number of incidents along Route 125 that the Service Road would prevent.

S. Savage noted the road may prevent turning accidents however it would have some sort of impact on Old Road.

J. McArdle noted most of the accidents they went to were located at 95-97 Plaistow Road and at the end of Old Road however he has noticed since the installation of the medians on Route 125 the accidents on Route 125 have decreased.

L. Komornick noted increased traffic had already started on Old Road.

A. Vogt discussed traffic changing.

L. Komornick discussed the lack of sidewalks on Old Road and suggested the Town think about putting sidewalks on Old Road if they were going to put sidewalks on the Service Road.

J. Sherman discussed increased traffic on Old Road because of the median.

R. Gray discussed holding a later discussion regarding sidewalks and noted the Town would have to maintain the sidewalks because of the new Supreme Court Ruling.

L. Komornick noted if there was snow this year then the Town would have had to maintain the sidewalks on Danville Road.

D. Poliquin agreed.

S. Fitzgerald discussed ADA Act and municipalities having to provide access; reasonable standards and policies; sidewalks can be helpful; pedestrian safety; feeder roads such as Old Road; roads impacted by major transportation acts; other features of mobility; and discussion for Highway Safety Committee.

Rosemarie Bayek, 13 Old Road, inquired if Old Road could handle the increase of traffic and trucks.

D. Poliquin noted that would be something the Town would have to look at. He discussed looking at curbing truck traffic by issuing road as a No Thru Truck road.

Rob Waters of 99-103-105 Plaistow Road discussed curb cuts and inquired if the State would compensate for taking of someone's land.

A. Vogt noted they would compensate.

R. Waters inquired how that related to someone who did not want a curb cut.

A. Vogt discussed designating access; person wanting an access point would work with the Town because it would be a Town road at a later date; and at this point they could coordinate with the Town while they were in the building stage.

R. Waters noted sidewalks would be beneficial for foot traffic and inquired if there was any thought about adding street lighting on the access road.

A. Vogt noted lighting would be a Town issue.

R. Waters inquired if there would be a set of lights at Old Road.

D. Poliquin noted there would not be.

R. Waters inquired if Old Road would be similar to Jessie George Road.

D. Poliquin noted he was correct.

R. Waters was in favor of the service road.

R. Gray discussed access road and usages.

J. McArdle inquired if the service road would be a Town road.

A. Vogt noted that was correct.

J. McArdle noted the Town could then regulate the road.

Wendy Moley, 13 Old Road, thought the Town had already ruined Old Road. Traffic has increased dramatically, the High School kids fly down the road already and by adding the access road traffic will increase from Main Street. She inquired why the access road would go past the light and if the access road would be extended further at a later date.

D. Poliquin discussed drainage and service being required in that area.

A. Vogt noted there were no plans to extend the road south.

W. Moley thought the Access road was to hook businesses.

A. Vogt it would connect businesses on the backside and businesses could use it for an egress.

W. Moley inquired if there were presently any hook ups.

A. Vogt noted no.

Steve Catino, 14 Old Road, inquired what was going to be at the end of the road.

A. Vogt noted a stop sign.

S. Catino noted Old Road was a small road and he was concerned with the speed, everyone using it as a cut through and the increased traffic volume.

L. Komornick inquired if there was any idea of volume.

A. Vogt noted they did not have any predicted volume of traffic.

Mark Marino, owner of 95 Plaistow Road, inquired whose property the retention pond was on.

S. Fitzgerald noted Town property.

A. Vogt noted the retention pond was on Mark Marino's property.

M. Marino noted he learned about that today.

A. Vogt noted the property owners were notified.

M. Marino noted he had no idea that the retention pond was on his property. He was concerned with the Access road to the back of the property, land locking part of the property once the Access road is put in and the road being all the way to the back of his property.

D. Poliquin inquired how much of the property did Mark Marino own.

M. Marino noted 7 acres. He discussed the increase in Planet Fitness members and their current parking issues.

J. Sherman inquired if Mark was in favor of the access road.

M. Marino noted he was in favor of the access road. He discussed the statistics of accidents (66) and major accidents (2). His concern was with being land locked and with the location of the retention pond being on his property.

L. Komornick noted Mr. Edelstein, Mike Dorman and herself had been discussing and they would be following up with questions with Alex after the meeting.

W. Moley inquired if the median would go all the way down to Westville Road and if the access road would not go all the way.

A. Vogt noted that was correct.

D. Poliquin discussed southern access to the access road not having a cut through to the light.

A. Vogt discussed Route 125 having a solid median.

W. Johnson noted there would be a gap in the median for access.

R. Gray inquired if U-Turns would be allowed at the proposed light.

A. Vogt thought they would be because normally they were.

Lauren Catino of 14 Old Road noted she understood the Access road to support both Police and Fire for the businesses but was concerned with Old Road being used as a cut through for businesses on East Road and for Planet Fitness.

J. McArdle noted they would still have to go down and turn around however there would be a significant difference.

J. Sherman inquired if there was any way to make the Service Road access to Old Road accessible to emergency vehicles only.

D. Poliquin discussed road being owned by the Town.

D. Garlington discussed Class 5 Road classification not being able to be restricted however they could declared a portion of the road as a different classification.

D. Garlington and A. Vogt discussed gates and bars, Class 5 Road and Class 6 Road.

Public Hearing closed at 8:03 pm.

J. Sherman inquired what the next step of the Board of Selectmen would be.

A. Vogt noted they were present to seek the support for going forward however they could wait until the Board's next meeting to further discuss the design.

J. Sherman noted he could not support the design coming out to Old Road unless it could be restricted to emergency vehicles only. He would like to hear counts on Route 125 incidents and believes it is a safer situation with the median on Route 125. He would like to see what the additional cost would be to maintain and plow the road, he would like to hear more about storm water management concerns regarding infrastructure, he would like to know who would be paying for it, and the ongoing maintenance cost for the infrastructure before making his final vote. He was in favor of the Service Road but was concerned with information residents presented tonight.

D. Poliquin would like to have what the longevity information on the infrastructure and cost associated with replacement of the infrastructure before making any decisions.

C. Blinn suggested to wait until next week to further the discussion.

S. Fitzgerald inquired about the timeline.

A. Vogt noted they could wait about one month.

S. Fitzgerald noted Alex Vogt and he could have a discussion about these concerns.

R. Gray discussed concerns from a Planning Board standpoint and not in favor of gates and bars because of life safety issues. He inquired what the purpose of the road was if there was no access to the back of the businesses.

L. Komornick noted the intentions of the service road was to provide access to residents to go business to business. She reviewed the problem that arose when Auto Exchange said no to the road. She discussed the State using a large piece of the property for drainage and noted the road would be built as an Access road to get to the drainage however if the Town relinquished ownership it would only be an access road not a service road.

S. Fitzgerald discussed impact of service road and development of properties.

J. Sherman inquired if the service road information was going before the Planning Board.

S. Fitzgerald noted he asked Leigh Komornick to bring the information before the Planning Board this week.

Board of Selectmen thanked all for attending.

2012 AWARD NOTIFICATION OF \$26,737 EMERGENCY MANAGEMENT PLANNING GRANT - CHIEF STEVE SAVAGE & LT. WILLIAM BALDWIN

W. Baldwin discussed grant for mobile EOC project; grant approval received in the amount of \$26,737 for half the cost of the vehicle; acceptance by Board of Selectmen is required; and permission is required to be given to the Town Manager to sign the grant.

J. Sherman inquired if they received full portion of the grant.

W. Baldwin noted that was correct.

S. Fitzgerald noted Emergency Management Grants go quick and funds are often distributed to other municipalities who jump on these grants.

S. Savage discussed matching grant funds; grant being a 50/50 match; matching with moneys in the capital lines; secondary grant for communication piece of the vehicle; and the 50/50 match is an in-kind match to include all the Lieutenant's time that he has devoted to this grant.

W. Baldwin discussed grant project amount of \$53,474; State giving \$26,737; very competitive grant; and the Town is very fortunate to be ahead of the game in pursuing these different grants.

J. Sherman inquired if the matching funds were already in the Budget.

S. Fitzgerald noted they were and were also in the Default Budget.

***Motion by R. Gray to accept the 2012 Emergency Management Performance Grant in the amount of \$26,737 and direct the Town Manager to execute an agreement with the NH Department of Safety, Homeland Security, and Emergency Management forthwith.
2nd by J. Sherman.***

J. Sherman noted this was a good thing.

Vote: 4-0-0.

Motion carries.

TOWN MANAGER REPORT

S. Fitzgerald discussed:

- 2011 Annual Town Report. The Annual Report is in and is available on line and will be available at Town Meeting. The 2011 Annual Town Report has an 11x17 fold out of the Town map.

J. Sherman discussed conversation with LGC and noted other towns have stepped up their Annual Town Report. He has gone on line to view other Town Reports.

- Town Report has tribute to 9/11 and Plaistow resident Carol Flyzik who perished during 9/11.

J. Sherman discussed tribute to Bill Scully which is also in the report. He suggested that the Annual Town Report Advisory Committee have one follow up meeting to go over the report.

S. Fitzgerald discussed Committee would be meeting to discuss lessons learned.

- Service Road follow up.
- Grants.
- MS4 Compliance Report.

J. Sherman inquired if the Town had any sense of size for the infrastructure for the storm water management.

S. Fitzgerald discussed 500 catch basins and referenced Dan Garlington's report regarding catch basins.

J. Sherman inquired about underground culverts.

S. Fitzgerald noted there was no map for that but they did have one for outflows.

- Mediation scheduled for Beede Tax Abatement for March 8th.

J. Sherman inquired if Selectmen were invited.

S. Fitzgerald noted they were.

- Meeting with Attorney Kalman before the Abatement around 11am.
- John Boisvert from Pennichuck is looking to meet with the Board regarding work they are doing with the Beede Group.

R. Gray inquired if the position of the Board was still not to settle. He noted the Board has not authorized Sean or the Assessor to authorize any settlement.

S. Fitzgerald noted they had that discussion. They are meeting to address the abatements as they come before the Board of Land and Tax Appeals.

J. Sherman noted the Board's position was that they wanted all back taxes paid.

- Planning Board is meeting March 7th regarding site plan for 37 Westville Road. He will ask Leigh to send a letter to the Board of Selectmen regarding the Service Road.
- Police Chief Savage would like to come before the Board of Selectmen to present the PowerPoint presentation regarding deficiencies with the Public Safety Complex.
- Lt. Baldwin would like to update the Board with his presentation on Harriman Road.
- The Town has been offering blood pressure screening on Monday's on the 2nd floor of Town Hall.
- Seniors have been knitting mittens and scarves for Veterans on Mondays.
- Joint Loss meeting was held last week on Tuesday, February 28th at the Library.
- Town's tax rate.
- Highway Safety Committee meeting is scheduled for March 23rd at 9:30 am.
- Safety Complex meeting is scheduled for March 30th at 9:30 am.
- Plaistow First will meet on Wednesday, March 14th at 3:30 pm.
- Birthday Citation presented to Bernadine FitzGerald.
- Appointing Roy Jeffrey with an official title for presentations/reminders of all birthdays.
- Area Selectmen meeting is looking to get more information from State Reps and Legislatures. Their next meeting will be in Kingston on May 24th.
- Chief Savage and he met with ACO finalist for vacant position of Animal Control Officer.
- Meals on Wheels will be celebrating its 40th anniversary and Emily Low, Site Manager of the Vic Geary Meals on Wheels has invited Selectmen to attend a community awareness program on March 21st. He and Selectmen Blinn participated last time

OTHER BUSINESS

D. Poliquin discussed Candidate's information published in the Eagle Tribune. He noted the incorrect headshot was put above the candidates. He suggested to Cara Hogan to investigate and have corrected.

R. Gray discussed Annual Town Report and noted it was a fantastic Town Report. He reviewed the Auditor's Report and cover page synopsis and noted that it said the Town had not adopted GASB45.

S. Fitzgerald noted they were looking into GASB45 and anticipates this to be done this year.

J. Sherman discussed his conversation with Helen Cone from LGC regarding the Town not being GASB compliant and possibly losing points in the Annual Town Report Competition because of this. She informed him that the Town did lose a point for not being GASB compliant. She mentioned many towns are not GASB compliant.

SIGNATURE FOLDER

D. Poliquin noted the Signature Folder and Manifest were going around.

SELECTMEN'S REPORTS

C. Blinn:

- Conservation changed date to this Thursday. They did not meet last week because of storm.
- Elder Affairs meeting is tomorrow at Town Hall.

R. Gray cannot attend Planning Board meeting this week.

J. Sherman:

- Last week was fifth week of the month.
- Plaistow First meeting is March 14th. They are wrapping up activities that have been given to them.
- Budget Committee does not meet now. Their Organizational meeting is the first Tuesday in April.
- Town Report Advisory Committee will schedule a follow up meeting to find out what went well and what they could do better with. Other towns have cranked up their Town Report. The competition spurs towns to do better. His concern is that each town is suppose to add the most recent completed Audit Report to their Town Report even if it is a year old.

D. Poliquin attended Candidates Night. It was a good turnout. He noted a lot of good questions were asked. He thanked the Library for sponsoring the event. He thanked Dean Zanello and Jay DeRoche from the Cable Committee for being there, setting up and getting it aired to all that were unable to attend.

J. Sherman noted it was being rebroadcasted on the cable channel.

R. Gray noted he planned on being at the polls on Election Day.

D. Poliquin thanked Representative Major who was the Moderator at Candidates Night. He put forth some interesting questions as well. He appreciated the opportunity to participate.

S. Fitzgerald noted the Town Report was available at Town Hall and on line. The Town is awaiting a shipment of reports to arrive at the end of the week however he would make a copy available to residents who do want them. When the full shipment comes in they will be located at the Library, Vic Geary, Public Safety Complex and at Election Day.

D. Poliquin thanked all.

Public Meeting adjourned at 9:12 pm.

Respectfully Submitted,
Audrey DeProspero